

24 September 1975

MEMORANDUM FOR THE RECORD

SUBJECT: Schedule of OTR Meetings - FY 1976

In order to establish an orderly schedule of internal OTR meetings, the Career Board, Curriculum Committee, and Staff Meetings will be held on the following dates for the remainder of FY 1976. Please note that the Career Board and Staff Meeting will ordinarily convene on the same day--Career Board at 0930 and Staff Meeting at 1400. The Curriculum Committee will usually meet at 0930.

<u>Staff Meeting</u>	<u>Career Board</u>	<u>Curriculum Committee</u>
2 October	30 October	9 October
30 October	20 November	23 October
20 November	18 December	6 November
18 December	29 January	17-18 November
8 January	26 February	4 December
29 January	25 March <i>april</i>	15 January
<i>Cancelled</i> <u>12 February</u>	29 April	5 February
<i>cancelled</i> <u>26 February</u>	27 May	19 February
11 March	24 June	* March
25 March		18 March
6 April		1 April <i>april</i>
29 April		15 April
13 May		6 May
27 May		20 May
10 June		3 June
24 June		17 June

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Plans and Resources Staff